



International Fanconi Anemia Support Grants Request for Proposals



Fanconi Anemia Research Fund

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2019

INTERNATIONAL FA SUPPORT GRANT- RFP

About the Fanconi Anemia Research Fund

The Fanconi Anemia Research Fund (FARF) is the world leader in advancing research for better treatments and a cure for Fanconi anemia (FA). Founded in 1989 by parents Lynn and David Frohnmayer, FARF has supported 232 grants to 74 institutions and 152 investigators worldwide. Over the last 30 years, our outstanding donors have enabled us to fund \$23 million in research grants.

Our mission is to find better treatments and a cure for Fanconi anemia and to provide education and support services to affected families worldwide.

International FA Support Grant Award Process Overview

FARF will award up to \$10,000 for one-year projects to international FA support organizations or individuals wishing to establish support organizations internationally. These awards occur annually and require submission of a full application by the indicated due date. A committee comprised of FARF board members and FARF staff reviews all applications and makes funding decisions. Consideration will be made to applicants who propose project ideas with high merit and the potential to make a significant impact in their country. All awards are contingent upon available funding.

Eligibility

Established FA support organizations outside of the United States or;
Individuals wanting to create support organizations within countries outside of the United States (that do not currently have an established support organization).

Funding Priorities

Applicants should target projects related to the identified needs established at the 2018 International FA Summit held in Newport Beach, CA. These priorities are as follows:

Access to Medicine, Doctors, and Facilities: preference given to projects that address the following topics:

- Lack of adult care for individuals with FA.
- Restrictions on international, multi-institutional studies/clinical trials.
- Access to medicine for individuals with FA.

Organizational and Infrastructure needs: preference given to projects that address the following topics:

- Fundraising by support organizations.
- Improved communication between and within the medical community and the FA community.
- Stronger organizational capacity and a better network of FA patients.

Access to Family Support Services: preference given to projects that address the following topics:

- Assistance in the formation of family support groups.
- Projects that reduce medical expenses related to bone marrow transplants.
- Increased knowledge of FA to the medical community within your country.

Funding Requirements

Donor expectations: Donations to the Fanconi Anemia Research Fund (FARF) are for research and related support. Therefore, all funding is restricted to the approved project.

Currency: Funding for awards is in American currency (USD).

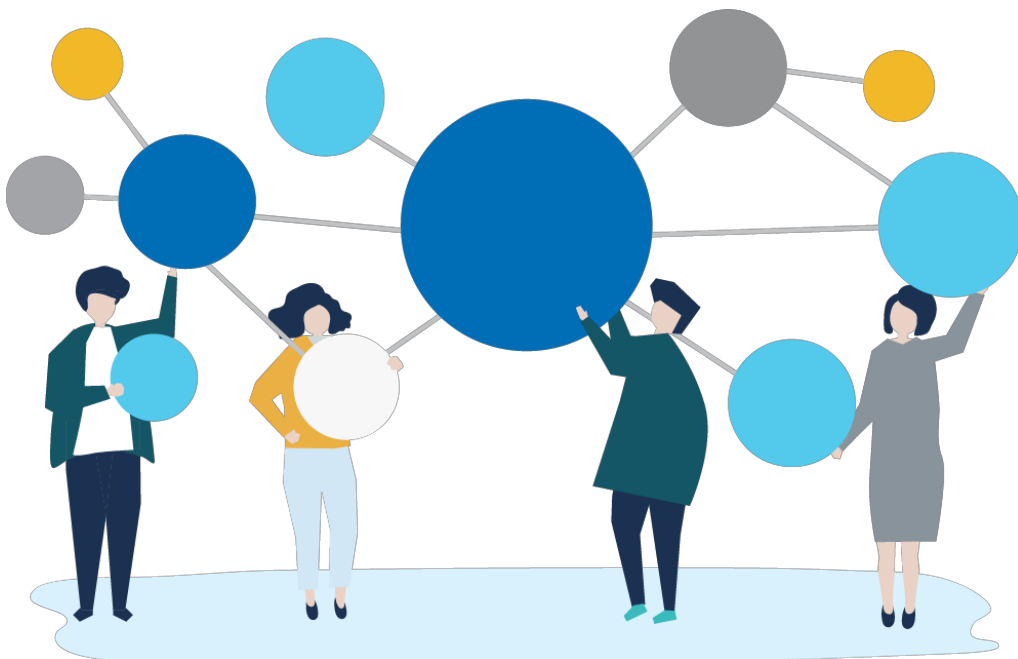
Change in program contact: The awardee shall notify FARF within 30 days of a change in project contact. Correspondence on any personnel changes must also include the date of the change.

Early termination of the project: If for any reason the project is not initiated during the project period or is prematurely terminated, all unspent funds must be refunded to FARF within 60 days after termination.

Expenditure reports: Expenditure reports itemizing expenses must be sent to FARF at least 60 days after the completion of the funded year. The report(s) shall include an itemized listing by date of the total project expenditures made since the inception of the grant award.

Progress reports: FARF will require progress reports at three months, six months, and nine months. At project completion, a final progress report is due within 60 days of project completion as well. Awardees are required to use the progress report and final report templates provided by FARF in the grant award agreement.

Awardee Information: FARF will request written permission to reveal the names of awardees and other award information in FARF web content, publications, promotional, advocacy, and other fundraising efforts. Additionally, awardees will be invited to present their project outcomes at the annual International FA Summit.



International FA Support Grants

Submission Instructions

Submission of applications must occur by 5:00 pm (Pacific Time) on **May 3, 2019**. Late applications will not be accepted. Submit application as one PDF document.

Formatting Requirements

1. Page Limits

Cover Sheet.....	1 page
Project Description.....	3 pages
Budget.....	1 page

2. Font Size and Margin Requirements

- Font Size: Must be 11 points or larger. Figures, graphs, diagrams, and chart text acceptable, as long as it is legible when viewed at 100%. Should be no smaller than a 9-point font.
- Acceptable Fonts: Arial, Calibri, Georgia, Asap
- Margins: Must be at least 0.5 inches

Sections of the Application

1. Cover Sheet – include the following:

- Organization Name (if applicable)
- Primary Contact
 - Name
 - Email
 - Mailing Address
 - Phone number
- Mission Statement (if applicable)
- Number of Paid Staff (if applicable)
- Number of Volunteers per Year
- Geographic Area Served

2. Project Description – not to exceed three pages.

- Describe your proposed project.
 - Why is it important to the FA community in your country?
- Describe how the project targets the identified needs established at the 2018 International FA Summit as summarized on page 1.
- Describe how the project meets the mission of the Fanconi Anemia Research Fund.
- Describe the use of the grant funds.
- Add additional information about your project that you feel is pertinent to this application.

3. Total Project Budget – Use the following template.

TOTAL PROJECT BUDGET

Personnel (List Individuals and Titles)	Hours Committed to Project per Week	Total Costs for Individual (Wages and Benefits)	Costs Covered by Other Sources	Amount requested from FARF
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$

Equipment (Itemize)	Total Costs for Item	Costs Covered by Other Sources	Amount requested from FARF
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

Supplies (Itemize)	Total Costs for Item	Costs Covered by Other Sources	Amount requested from FARF
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

Other (Itemize)	Total Costs for Item	Costs Covered by Other Sources	Amount requested from FARF
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

Total Project Budget (USD)	\$
Amount Covered by Other Sources (USD)	\$
Amount Requested from FARF (USD)	\$