



International Fanconi Anemia Support Grants Request for Proposals



Fanconi Anemia Research Fund

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2023

INTERNATIONAL FA SUPPORT GRANT- Request for Proposals

About the Fanconi Anemia Research Fund

The Fanconi Anemia Research Fund (FARF) is the world leader in advancing research for better treatments and a cure for Fanconi anemia (FA). Founded in 1989 by parents Lynn and David Frohnmayer, FARF has supported 250+ grants to more than 75 institutions worldwide. Over the last 33 years, our outstanding donors have enabled us to fund \$30+ million in research grants.

Our mission is to find better treatments and a cure for Fanconi anemia and to provide education and support services to affected families worldwide.

International FA Support Grant Award Process Overview

FARF will award up to \$10,000 for one-year projects to international FA support organizations or individuals wishing to establish support organizations internationally. These awards occur annually and require submission of a full application by the indicated due date. A committee comprised of FARF board members and FARF staff reviews all applications and makes funding decisions. Consideration will be made to applicants who propose project ideas with high merit and the potential to make a significant impact in their country. All awards are contingent upon available funding.

Eligibility

- Established FA support organizations outside of the United States or;
- Individuals wanting to create support organizations within countries outside of the United States (that do not currently have an established support organization)
- Institutions such as hospitals or universities wanting to create support systems for individuals with FA.
- Previously funded entities are eligible if request is focused on new projects or initiatives.

Funding Priorities

Applicants should target projects related to the identified needs established at the 2018 International FA Summit held in Newport Beach, CA. These priorities are as follows:

Access to Medicine, Doctors, and Facilities: preference given to projects that address the following topics:

- Lack of adult care for individuals with FA.
- Restrictions on international, multi-institutional studies/clinical trials.
- Access to medicine for individuals with FA.

Organizational and Infrastructure needs: preference for projects that address the following topics:

- Fundraising by support organizations.
- Improved communication between and within the medical community and the FA community.
- Stronger organizational capacity and a better network of FA patients.

Access to Family Support Services: preference given to projects that address the following topics:

- Assistance in the formation of family support groups.
- Projects that reduce medical expenses related to bone marrow transplants.
- Increased knowledge of FA to the medical community within your country.

Funding Requirements

Donor expectations: Donations to the Fanconi Anemia Research Fund (FARF) are for research and related support. Therefore, all funding is restricted to the approved project.

Currency: Funding for awards is in American currency (USD).

Change in program contact: The awardee shall notify FARF within 30 days of a change in program contact. Correspondence on any personnel changes must also include the date of the change.

Early termination of the project: If for any reason the project is not initiated during the project period or is prematurely terminated, all unspent funds must be refunded to FARF within 60 days after termination.

Expenditure reports: Expenditure reports itemizing expenses must be sent to FARF at least 60 days after the completion of the funded year. The report(s) shall include an itemized listing by date of the total expenditures made since the inception of the grant award.

Progress reports: Six months into the project, FARF will require a progress report. At project completion, a final progress report is due as well. Awardees are required to use the progress report and final report templates provided by FARF.

Awardee Information: FARF will request written permission to reveal the names of awardees and other award information in FARF web content, publications, promotional, advocacy, and other fundraising efforts.



International FA Support Grants

Submission Instructions – A Translated Request For Proposal is Available Upon Request

Submission of applications must occur by 5:00 pm (Pacific Time) on **May 12, 2023**. Late applications will not be accepted. Submit all applications as one PDF document.

Formatting Requirements

1. Page Limits

CoverSheet.....	1 page
Project Description.....	3 pages
Budget.....	1 page

2. Font Size and Margin Requirements

- Font Size: Must be 11 points or larger. Figures, graphs, diagrams, and chart text acceptable, as long as it is legible when viewed at 100%. Should be no smaller than a 9-point font.
- Acceptable Fonts: Arial, Calibri, Georgia, Asap
- Margins: Must be at least 0.5 inches

Sections of the Application

1. Cover Sheet – include the following:

- Organization Name (if applicable)
- Primary Contact
 - Name
 - Email
 - Mailing Address
 - Phone number
- Mission Statement (if applicable)
- Number of Paid Staff (if applicable)
- Number of Volunteers per Year
- Geographic Area Served

2. Project Description – not to exceed three pages.

- Describe your proposed project.
 - Why is it important to the FA community in your country?
- Describe how the project meets the mission of the Fanconi Anemia Research Fund.
- Describe the use of the grant funds
- Please provide a detailed timeline for completion of the project.
- Please describe how the project will be sustained beyond the grant period or any challenges related to sustainability.
- Add additional information about your project that you feel is pertinent to this application

3. Project Budget – Use the following template.

- A detailed explanation of each expenditure either on this template or an attached document is necessary for review committee to understand and determine approval of project.

PROJECT BUDGET

Personnel <i>(Applicant Organization Only)</i>		Time/Effort		Funding Requested	
Name	Position Title	%	Weekly Hours & Salary	Fringe Benefits	Totals (USD)

Equipment <i>(Itemize)</i>	Totals (USD)

Supplies <i>(Itemize By Category)</i>	Totals (USD)

Other <i>(Itemize By Category)</i>	Totals (USD)

Total Amount Requested (USD)	\$
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